



Open Call for Financial Support to Third Parties as a mechanism to implement innovative projects enhancing the valorisation of agrifood biomass

Applicant's Proposal template

Amended document: version 1 - 16 July 2026



**Funded by
the European Union**

Funded by the European Union. Views and opinions expressed are however those of the author(s) only and do not necessarily reflect those of the European Union or EISMEA. Neither the European Union nor the granting authority can be held responsible for them.

GRAPPA Project. Grant Agreement 101235085



Table of Contents

Section 1: Applicant's proposal form

Section 2: Declaration(s) of Honour

Annex

Once this Application Form is filled in, it should be submitted in PDF version at the [online application page](#)

!! This Application Form exists out of 2 sections: the Applicant's Proposal Form and the Declaration(s) of Honour. Both sections need to be duly signed.

!! For consortia, include a signed Declaration of Honour of each involved SME partner

!! Please name your PDF as follows: 'fill in project Acronym' – Application Form'

Important notices

- Read the call text, instructions, and eligibility criteria carefully.
- This proposal template does not allow figures or images to be included in the main application. However, you may attach one (1) Annex containing figures, images, diagrams, tables, and charts. The Annex may be up to two (2) A4 pages long and must be merged with the application form into a single PDF file.
- Each field has a maximum character limit (including spaces). Please note that formatting (such as line breaks, blank lines, and lists) uses available space. As a result, you may run out of space before reaching the character limit. Adjust or reduce formatting as needed to ensure all text is visible to the evaluators.
- Do not modify this application form (e.g. by deleting pages, resizing fields, or making other structural changes). **Any alterations to the form will render the proposal ineligible.**



SECTION 1: APPLICANT'S PROPOSAL FORM

General information

Project Title (max 250 characters)	
Project Acronym (max 50 characters)	
Leading organisation (Applicant = PP1)	
Total budget (in €)	
Total requested grant (in €)	
Private financing (in €)	

Consortium composition (SMEs)

PP No.	Legal name	Country	Category (number)
PP1			
PP2			
PP3			

SME categories

1. SMEs in the agri-food production and/or processing sector;
2. SMEs in other sectors (e.g. cosmetics, nutraceuticals, etc) that valorise biomass/by-products/side-streams from the agri-food sector;
3. SMEs in other sectors (e.g. cosmetics, nutraceuticals, etc) that valorise their own biomass/by-products/side-streams for the agri-food sector;
4. SMEs offering solutions and/or technology for the valorisation of biomass/by-products/side-streams from the agri-food sector (development and application of new technologies or processes).

Other involved parties' details (if applicable)

(RTOs, living labs, universities, bigger companies, other external experts, etc.)

Legal name	Country	Organisation type



Executive Summary

Provide a brief overview of the proposal (objectives and expected outcomes)
(max 1000 characters including spaces)



Technical excellence, feasibility and viability (max 50 points)

Project description

Provide a detailed project description outlining clear objectives for developing, adopting, and commercialising innovative upcycled ingredients, products, processes, or technologies that valorise agri-food side-streams. Explain how the project enhances the technological capacity, sustainability, and resilience of European agri-food SMEs. (max 3500 characters including spaces)



Innovativeness of the scope

Provide compelling evidence that the solution(s) addresses GRAPPA's green perspective. If additionally, a digital solution is proposed then this will be valued positively. (max 2500 characters including spaces)

Added Value of proposed solution

Provide evidence/explanation on the added value of the proposed solution. For a collaborative project, explain how the process of cooperation between the actors will provide added value. (max 2500 characters including spaces)



TRL Level

Provide a demonstration of the initial TRL level at the start of the project and the envisaged TRL at the end. Explanation on who initiates the innovation and how it is going to be implemented by the end of the project. How will you prove the achievement of the final TRL of your solution (report, prototype, etc.)? (max 2500 characters including spaces)

Feasibility of Concept

Provide justification that the implementation of the proposed solution is feasible and achievable within the project's timeline and budget. (max 2500 characters including spaces)



Project workplan

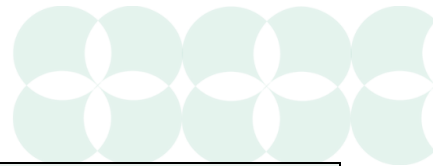
- **Strategy and implementation plan**

Provide a clear strategy and implementation plan on how the objectives of the project will be reached within the foreseen timeframe. (max 1500 characters including spaces)

- **Workplan**

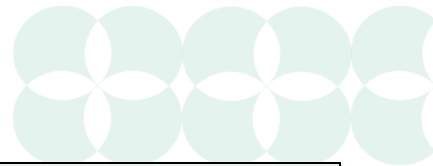
Please provide a coherent overview of up to 5 tasks to be implemented within the project, describe its key outcomes, and the timing of each outcome.

Task 1			
Involved Partners (use PP number)		Start – End (e.g. M1-M3)	
Activity (max 1500 characters)			
Outcome (max 500 characters)			



Task 2			
Involved Partners (use PP number)		Start – End (e.g. M1-M3)	
Activity (max 1500 characters)			
Outcome (max 500 characters)			

Task 3			
Involved Partners (use PP number)		Start – End (e.g. M1-M3)	
Activity (max 1500 characters)			
Outcome (max 500 characters)			



Task 4			
Involved Partners (use PP number)			Start – End (e.g. M1-M3)
Activity (max 1500 characters)			
Outcome (max 500 characters)			

Task 5			
Involved Partners (use PP number)			Start – End (e.g. M1-M3)
Activity (max 1500 characters)			
Outcome (max 500 characters)			



• Milestones

Please design up to 5 milestones for your project. 'Milestone' means a control point in the action that helps you to chart progress. Milestones may correspond to the completion of key outcomes

No.	Milestone (max 100 characters)	Means of Verification (max 150 characters)	Estimated Date (e.g. M1, M3, ...)
1			
2			
3			
4			
5			

• KPIs

Please describe up to 5 key performance indicators for your project.

No.	KPI (Description) (max 200 characters)	Value
1		
2		
3		
4		
5		



Innovativeness from an environmental perspective

Provide initial evidence that the solution is focusing towards a zero waste or cyclical economy. To what extent the solution innovatively affects environment. (max 2500 characters including spaces)

Innovativeness from a process perspective

Provide initial evidence that the solution is beyond state of the art at the regional level. The proposed technology either does not exist in production, or it is in an initial development phase. (max 2500 characters including spaces)



Innovativeness from a value chain perspective

Provide initial evidence that the solution has added value for the food value chain. To what extent does the solution innovatively affect existing value chains or invent new ones. (max 2500 characters including spaces)



Impact and sustainability (max. 25 points)

Environmental impact

What is the expected environmental impact of the proposed solution(s) compared to the existing situation? Indicate to what extent your project activities improve environmental performance (e.g. reduced emissions, resource efficiency, waste reduction). Please quantify the impact, where possible, providing figures or estimations. (max 2500 characters including spaces)



Economic impact

What is the expected economic impact of the proposed solution(s) compared to the existing situation? Does the project demonstrate clear potential for long-term economic benefits, such as improved competitiveness, business growth, or market expansion? Please quantify the impact, where possible, including indicators such as turnover, cost savings, or added value. (max 2500 characters including spaces)

Social and ecosystem impact

What is the expected social and ecosystem impact of the proposed solution(s) compared to the existing situation? Does the project contribute to job creation, social well-being, or broader ecosystem development (e.g. partnerships, value chain strengthening, or sectoral impact)? Please quantify the impact, where possible, including indicators such as job creation, certifications/labels, or other relevant measures. (max 2500 characters including spaces)



Scalability and replicability

Has the proposed solution the potential of being scaled up (increase the impact within the original context or a larger volume) or replicated (implement the same solution in a different location or sector) increasing economic impact for the company. Explain how. (max 2500 characters including spaces)



Capacity and team expertise (max. 10 points)

Partners' profile

Please provide a brief description of each partner (core business, competences, experience) + company website

PP number	Short profile description (max. 600 characters / partner)
PP1	
PP2	
PP3	



Team expertise and quality

Provide a short description of the project team's technical, managerial, and domain-specific expertise and role in the project. Provide justification that the team includes complementarity, gender balance, and diversity. (max 2500 characters including spaces)



Risk assessment

Provide a risk assessment analysis in the table below for your proposed solution. What are the potential risks and challenges for your project. Give an overview of up to five (5) risks, as well as proposed actions to manage and mitigate them.

No.	Risk description (max. 300 characters)	Proposed risk mitigation measures (max. 300 characters)
1		
2		
3		
4		
5		



Budget (max. 15 points)

Provide in the table(s) below evidence that the project budget is justified and realistically allocated to the project tasks. to be completed for each partner separately;

Please note:

- Each SME eligible for direct funding participating in the project can apply for a grant of max. €60.000 and the total requested budget must not exceed € 90.000 per proposal;
- The budgeted amount for staff cost should be maximum 80% of the total eligible project budget
- External expertise provided by universities and RTOs cannot exceed 30% of the total budget
- A travel budget to participate in the GRAPPA symposium at the European Food Biomass and Bioeconomy Summit is needed.

Clarifications

Personnel costs

Costs for employees (or equivalent) are eligible as personnel costs, if they fulfil the general eligibility conditions and are related to personnel working for the beneficiary under an employment contract (or equivalent appointing act) and assigned to the action. They must be limited to salaries, social security contributions, taxes and other costs linked to the remuneration, if they arise from national law or the employment contract (or equivalent appointing act).

Costs for natural persons working under a direct contract other than an employment contract and costs for seconded persons by a third party against payment are also eligible as personnel costs, if they are assigned to the action, fulfil the general eligibility conditions and: (a) work under conditions similar to those of an employee (in particular regarding the way the work is organised, the tasks that are performed and the premises where they are performed) and (b) the result of the work belongs to the beneficiary (unless agreed otherwise).

The work of **SME owners** for the action (i.e. owners of beneficiaries that are small and medium-sized enterprises not receiving a salary) or natural person beneficiaries (i.e. beneficiaries that are natural persons not receiving a salary) may be declared as personnel costs, if they fulfil the general eligibility conditions.

Subcontracting Costs

Subcontracting costs for the action (including related duties, taxes and charges, such as non-deductible or non-refundable value added tax (VAT)) are eligible, if they are calculated on the basis of the costs actually incurred, fulfil the general eligibility conditions and are awarded using the beneficiary's usual purchasing practices, provided these ensure subcontracts with best value for money (or if appropriate the lowest price) and that there is no conflict of interests.

Equipment

Purchases of **equipment, infrastructure or other assets** used for the action must be declared as depreciation costs, calculated based on the costs actually incurred and written off in accordance with international accounting standards and the beneficiary's usual accounting practices. Only the portion of the costs that correspond to the rate of actual use for the action during its duration can be taken into account. Costs for **renting or leasing** equipment, infrastructure or other assets are also eligible, if they do not exceed the depreciation costs of similar equipment, infrastructure or assets and do not include any financing fees.

Other goods, works and services

Purchases of other goods, works, and services must be calculated on the basis of the costs actually incurred. Such goods, works and services include, for instance, consumables and supplies, promotion, dissemination, protection of results, translations, publications.

Private Financing justification

The applicant must provide justification covering a minimum of 15% of the total budget by private financial resources (in the form of debt and/or equity). **In-kind personnel contributions do not count as private financing.** At the contracting stage, the justification documents will have to be provided.



PP1	Task(s) (refer to work plan)	Brief Explanation of the Cost (max 600 characters)	Budget (€)
Personnel			
External Expertise (Subcontracting)			
Travel			
Equipment			
Other goods & services (consumables, etc.)			
Total budget PP1			
GRAPPA Contribution (max. €60k per SME)			
Private Financing (min. 15% of total budget)			



PP2	Task(s) (refer to work plan)	Brief Explanation of the Cost (max 600 characters)	Budget (€)
Personnel			
External Expertise (Subcontracting)			
Travel			
Equipment			
Other goods & services (consumables, etc.)			
Total budget PP1			
GRAPPA Contribution (max. €60k per SME)			
Private Financing (min. 15% of total budget)			



PP3	Task(s) (refer to work plan)	Brief Explanation of the Cost (max 600 characters)	Budget (€)
Personnel			
External Expertise (Subcontracting)			
Travel			
Equipment			
Other goods & services (consumables, etc.)			
Total budget PP1			
GRAPPA Contribution (max. €60k per SME)			
Private Financing (min. 15% of total budget)			



Total Budget of the project

Budget Item	Budget (€)
A. Personnel	
B. External expertise (subcontracting)	
C. Travel	
D. Equipment	
E. Other goods, works and services (consumables, etc)	
TOTAL	
GRAPPA Contribution (max. €60k for individual SME projects, max. €90k for collaborative projects)	
Private Financing (min.15% of total budget)	

Signature	Name	
	Position	
	Company	
	Date	



SECTION 2: Declaration(s) of Honour

For consortia, provide a Declaration of Honour of each involved SME partner



Declaration of Honour on exclusion criteria and absence of conflict of interest - PP1

By signing this declaration of honour, I declare that all provided information below is true and legally binding both for me and for the company that I legally represent:

Legal name of Company (PP 1)

1. I declare that:

Legal name of Company (PP 1)

is not in one of the following situations:

- a. it is bankrupt or being wound up, is having its affairs administered by the courts, has entered into an arrangement with creditors, has suspended its activities, is the subject of proceedings concerning those matters, or is in any analogous situation arising from a similar procedure provided for in national legislation or regulations;
- b. it or persons having powers of representation, decision making or control over it have been convicted of an offence concerning their professional conduct by a judgement which has the force of res judicata;
- c. it has been guilty of grave professional misconduct proven by any means which the contracting authority can justify;
- d. it is not in compliance with its obligations relating to the payment of social security contributions or the payment of taxes in accordance with the legal provisions of the country in which it is established or with those of the country of the contracting authority or those of the country where the contract is to be performed, to be proved by the deliverance of official documents issued by the local authorities, according to the local applicable rules;
- e. it or persons having powers of representation, decision making or control over it have been the subject of a judgement which has the force of res judicata for fraud, corruption, involvement in a criminal organisation or any other illegal activity, where such illegal activity is detrimental to the Union's financial interests;
- f. is subject to an administrative penalty for being guilty of misrepresenting the information required by the contracting authority as a condition of participation in a grant award procedure or another procurement procedure or failing to supply this information or having been declared to be in serious breach of its obligations under contracts or grants covered by the Union's budget.

2. I declare that:

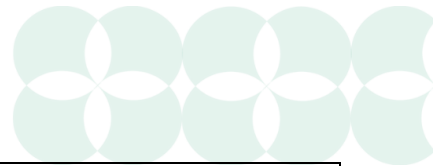
- Neither any person nor I that I know is subject to a conflict of interest;
- I have not made false declarations in supplying the information required by participation in the Open Call of the GRAPPA Project or have failed to supply the information required;
- I am not in one of the situations of exclusion, referred to in the abovementioned sub-points a) to f) within point 1.

I am aware and fully accept all GRAPPA conditions and rules as expressed in the GRAPPA Open Call, namely in: Applicants' Guide and Bank account information.

3. I certify that that the company I represent:

Legal name of Company (PP 1)

- is committed to participating in the GRAPPA Open Call subproject, should my application get selected for funding;
- has stable and sufficient sources of funding to maintain its activity throughout its participation in the GRAPPA Open Call subproject and to provide the 15% counterpart funding necessary;
- has or will have the necessary resources as and when needed to carry out its involvement in the GRAPPA Open Call subproject.



4. I certify that that the company I represent:	
Legal name of Company (PP 1)	
is an SME accordingly to the Commission Recommendation 2003/361/EC on the SME definition. (https://ec.europa.eu/info/funding-tenders/opportunities/portal/sme/public/organisation-name)	
5. I confirm that all the proposed activities will be executed in full compliance with applicable national and EU legislation, ethical standards, data protection laws (GDPR), and environmental regulations.	
6. I declare that the project I am presenting in my application for the GRAPPA Open Call is not being funded by any other source from the budget of the European Union and that should my application be selected for funding in this Open Call, it will not be used to apply for other EU grants.	

Full name	
Position	
On behalf of (Legal name company)	
Date	
Signature	



Declaration of Honour on exclusion criteria and absence of conflict of interest – PP2

By signing this declaration of honour, I declare that all provided information below is true and legally binding both for me and for the company that I legally represent:

Legal name of Company (PP 2)

1. I declare that:

Legal name of Company (PP 2)

is not in one of the following situations:

- a. it is bankrupt or being wound up, is having its affairs administered by the courts, has entered into an arrangement with creditors, has suspended its activities, is the subject of proceedings concerning those matters, or is in any analogous situation arising from a similar procedure provided for in national legislation or regulations;
- b. it or persons having powers of representation, decision making or control over it have been convicted of an offence concerning their professional conduct by a judgement which has the force of res judicata;
- c. it has been guilty of grave professional misconduct proven by any means which the contracting authority can justify;
- d. it is not in compliance with its obligations relating to the payment of social security contributions or the payment of taxes in accordance with the legal provisions of the country in which it is established or with those of the country of the contracting authority or those of the country where the contract is to be performed, to be proved by the deliverance of official documents issued by the local authorities, according to the local applicable rules;
- e. it or persons having powers of representation, decision making or control over it have been the subject of a judgement which has the force of res judicata for fraud, corruption, involvement in a criminal organisation or any other illegal activity, where such illegal activity is detrimental to the Union's financial interests;
- f. is subject to an administrative penalty for being guilty of misrepresenting the information required by the contracting authority as a condition of participation in a grant award procedure or another procurement procedure or failing to supply this information or having been declared to be in serious breach of its obligations under contracts or grants covered by the Union's budget.

2. I declare that:

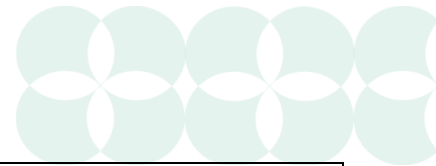
- Neither any person nor I that I know is subject to a conflict of interest;
- I have not made false declarations in supplying the information required by participation in the Open Call of the GRAPPA Project or have failed to supply the information required;
- I am not in one of the situations of exclusion, referred to in the abovementioned sub-points a) to f) within point 1.

I am aware and fully accept all GRAPPA conditions and rules as expressed in the GRAPPA Open Call, namely in: Applicants' Guide and Bank account information.

3. I certify that that the company I represent:

Legal name of Company (PP 2)

- is committed to participating in the GRAPPA Open Call subproject, should my application get selected for funding;
- has stable and sufficient sources of funding to maintain its activity throughout its participation in the GRAPPA Open Call subproject and to provide the 15% counterpart funding necessary;
- has or will have the necessary resources as and when needed to carry out its involvement in the GRAPPA Open Call subproject.



4. I certify that that the company I represent:

Legal name of Company (PP 2)

is an SME accordingly to the Commission Recommendation 2003/361/EC on the SME definition.
(<https://ec.europa.eu/info/funding-tenders/opportunities/portal/sme/public/organisation-name>)

5. I confirm that all the proposed activities will be executed in full compliance with applicable national and EU legislation, ethical standards, data protection laws (GDPR), and environmental regulations.

6. I declare that the project I am presenting in my application for the GRAPPA Open Call is not being funded by any other source from the budget of the European Union and that should my application be selected for funding in this Open Call, it will not be used to apply for other EU grants.

Full name

Position

On behalf of (Legal name company)

Date

Signature



Declaration of Honour on exclusion criteria and absence of conflict of interest – PP3

By signing this declaration of honour, I declare that all provided information below is true and legally binding both for me and for the company that I legally represent:

Legal name of Company (PP 3)

1. I declare that:

Legal name of Company (PP 3)

is not in one of the following situations:

- a. it is bankrupt or being wound up, is having its affairs administered by the courts, has entered into an arrangement with creditors, has suspended its activities, is the subject of proceedings concerning those matters, or is in any analogous situation arising from a similar procedure provided for in national legislation or regulations;
- b. it or persons having powers of representation, decision making or control over it have been convicted of an offence concerning their professional conduct by a judgement which has the force of res judicata;
- c. it has been guilty of grave professional misconduct proven by any means which the contracting authority can justify;
- d. it is not in compliance with its obligations relating to the payment of social security contributions or the payment of taxes in accordance with the legal provisions of the country in which it is established or with those of the country of the contracting authority or those of the country where the contract is to be performed, to be proved by the deliverance of official documents issued by the local authorities, according to the local applicable rules;
- e. it or persons having powers of representation, decision making or control over it have been the subject of a judgement which has the force of res judicata for fraud, corruption, involvement in a criminal organisation or any other illegal activity, where such illegal activity is detrimental to the Union's financial interests;
- f. is subject to an administrative penalty for being guilty of misrepresenting the information required by the contracting authority as a condition of participation in a grant award procedure or another procurement procedure or failing to supply this information or having been declared to be in serious breach of its obligations under contracts or grants covered by the Union's budget.

2. I declare that:

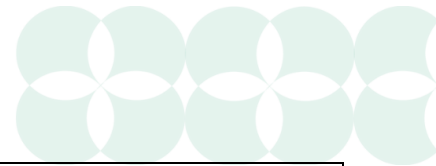
- Neither any person nor I that I know is subject to a conflict of interest;
- I have not made false declarations in supplying the information required by participation in the Open Call of the GRAPPA Project or have failed to supply the information required;
- I am not in one of the situations of exclusion, referred to in the abovementioned sub-points a) to f) within point 1.

I am aware and fully accept all GRAPPA conditions and rules as expressed in the GRAPPA Open Call, namely in: Applicants' Guide and Bank account information.

3. I certify that that the company I represent:

Legal name of Company (PP 3)

- is committed to participating in the GRAPPA Open Call subproject, should my application get selected for funding;
- has stable and sufficient sources of funding to maintain its activity throughout its participation in the GRAPPA Open Call subproject and to provide the 15% counterpart funding necessary;
- has or will have the necessary resources as and when needed to carry out its involvement in the GRAPPA Open Call subproject.



4. I certify that that the company I represent:	
Legal name of Company (PP 3)	
is an SME accordingly to the Commission Recommendation 2003/361/EC on the SME definition. (https://ec.europa.eu/info/funding-tenders/opportunities/portal/sme/public/organisation-name)	
5. I confirm that all the proposed activities will be executed in full compliance with applicable national and EU legislation, ethical standards, data protection laws (GDPR), and environmental regulations.	
6. I declare that the project I am presenting in my application for the GRAPPA Open Call is not being funded by any other source from the budget of the European Union and that should my application be selected for funding in this Open Call, it will not be used to apply for other EU grants.	

Full name	
Position	
On behalf of (Legal name company)	
Date	
Signature	



Annex

This proposal template does not allow figures or images to be included in the main application. However, you may attach one (1) Annex containing figures, images, diagrams, tables, and charts. The Annex may be up to two (2) A4 pages long and must be merged with the application form into a single PDF file.